



## Facility

**Name:** *Eastern N.M. University* **License Number:** *10886*  
**Address:** *ENMU Station 25, PORTALES, NM 881300000*  
**Phone:** *(575) 562-2805* **Fax:**  **E-mail:** *Dawn.Browder@enmu.edu*

## License Information

**Type:** *5 Star FOCUS Child Care Center* **Status:** *Licensed* **Issue Date:** *05/01/2018* **Expiration Date:** *10/31/2018*

## Capacity

**Over Age 2:** *55* **Under Age 2:** *0* **Night Care:** *0* **Playground:** *55*  
**Square Footage:** *1925*

## Census

**Over 2:** *0* **Under 2:** *0*

## Classrooms

**Number of Classrooms:** *3*

## Days and Hours of Operation

<b>Monday</b> <i>7:45 AM - 5:15 PM</i>	<b>Tuesday</b> <i>7:45 AM - 5:15 PM</i>	<b>Wednesday</b> <i>7:45 AM - 5:15 PM</i>	<b>Thursday</b> <i>7:45 AM - 5:15 PM</i>	<b>Friday</b> <i>7:45 AM - 5:15 PM</i>
<b>Saturday</b> <i>Closed</i>	<b>Sunday</b> <i>Closed</i>			

## Inspection

**Date:** *09/21/2018* **Time In:** *1:30 PM* **Time Out:** *1:52 PM* **Purpose:** *Follow-up*

## Licensure

8.16.2.11 A Types of Licenses	<i>Not Inspected</i>
8.16.2.11 B Renewal of License	<i>Not Inspected</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>Not Inspected</i>
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>Not Inspected</i>
8.16.2.17 E, F Surveys for Child Care Facilities	<i>Not Inspected</i>
8.16.2.18 D Complaints	<i>Not Inspected</i>
8.16.2.21 A Licensing Requirements	<i>Not Inspected</i>
8.16.2.21 B Capacity of Centers	<i>Not Inspected</i>

**Administrative Requirements (*continued*)**

8.16.2.21 C Incident Reporting Requirements *Not Inspected*

**Administrative Requirements**

8.16.2.22 A Administrative Records *Not Inspected*

8.16.2.22 B Mission, Philosophy and Curriculum Statement *Not Inspected*

8.16.2.22 C Policy and Procedures *Not Inspected*

8.16.2.22 D Family Handbook *Not Inspected*

8.16.2.22 E Children's Records *Not Inspected*

8.16.2.22 F Personnel Records *Compliance*

8.16.2.22 G Personnel Handbook *Not Inspected*

**Personnel & Staffing**

8.16.2.23 A Personnel and Staffing Requirements *Not Inspected*

8.16.2.23 B Staff Qualifications and Training *Not Inspected*

8.16.2.23 C Staff/Child Ratios and Group Sizes *Not Inspected*

**Services & Care of Children**

8.16.2.24 A Guidance *Not Inspected*

8.16.2.24 B Naps or Rest Period *Not Inspected*

8.16.2.24 C Additional Requirements for Infants and Toddlers *N/A*

8.16.2.24 D Diapering and Toileting *Not Inspected*

8.16.2.24 E Additional Requirements for Children with Special Needs *Not Inspected*

8.16.2.24 F Additional Requirements for Night Care *N/A*

8.16.2.24 G Physical Environment *Not Inspected*

8.16.2.24 H Social-Emotional Responsive Environment *Not Inspected*

8.16.2.24 I Equipment and Program *Not Inspected*

8.16.2.24 J Outdoor Play Areas *Not Inspected*

8.16.2.24 K Swimming, Wadding and Water *N/A*

8.16.2.24 L Field Trips *Not Inspected*

**Food Service**

8.16.2.25 B Meals and Snacks *Not Inspected*

**Food Service *(continued)***

8.16.2.25 C Menus	<i>Not Inspected</i>
8.16.2.25 D Kitchens	<i>Not Inspected</i>
8.16.2.25 E Meal Times	<i>Not Inspected</i>

**Health & Safety Requirements**

8.16.2.26 A Hygiene	<i>Not Inspected</i>
8.16.2.26 B First Aid Requirements	<i>Not Inspected</i>
8.16.2.26 C Medication	<i>Not Inspected</i>
8.16.2.27 A-D Illness Requirements for Centers	<i>Not Inspected</i>
8.16.2.28 A-H Transportation Requirements for Centers	<i>N/A</i>

**Buildings, Grounds & Safety**

8.16.2.29 A Housekeeping	<i>Not Inspected</i>
8.16.2.29 B Pest Control	<i>Not Inspected</i>
8.16.2.29 C Mechanical Systems	<i>Not Inspected</i>
8.16.2.29 D Water and Waste	<i>Not Inspected</i>
8.16.2.29 E Lighting, Lighting Fixtures and Electrical	<i>Not Inspected</i>
8.16.2.29 F Exits and Windows	<i>Not Inspected</i>
8.16.2.29 G Toilet and Bathing Facilities	<i>Not Inspected</i>
8.16.2.29 H Safety Compliance	<i>Not Inspected</i>
8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances	<i>Not Inspected</i>
8.16.2.29 J Pets	<i>N/A</i>

**Additional Comments**

*This is the follow-up to the annual survey on 09/06/2018. The center e-mailed in the corrections.*

**Signatures**

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: Rosalyn Gonzalez



Facility Representative: Dawn Browder